

Course Outline

Course Title Introduction to Windows Administration

Course Code OSYS 1200

Hours 60

Credits 4

Prerequisites

Co-Requisites

Conditions

Course Description

This course is an introductory course to familiarize the student with key topics in managing a Windows client operating system.

Rationale

As Information Technology professionals, learners require the ability to administer basic operations of Windows client operating systems in the context of a small business environment.

Learning Outcomes

In keeping with NSCC's approach to portfolio learning, learners will have demonstrated the ability to:

1. Install and configure a Windows Desktop Operating System.
2. Use built-in tools and utilities to perform common administrative tasks on a Windows Desktop Operating System.
3. Maintain associated system support documentation of a Windows Desktop Operating System.

Grading

The pass for this course is 60%

Required Supplies

Under Development

Other Learning Resources

See your Instructor for details.

Other Information

Not Applicable

Other Course Notes

It is the responsibility of the student to review and understand all Nova Scotia Community College policies, most specifically the Student Community Standards, Academic Integrity, Student Appeals, Use of Copyright Materials, and Academic Accommodation policies. Policies directly applicable to students are referenced in the student handbook. The policies and procedures can be found on the College website: [Policies & procedures \(https://nscc.ca/policies/\)](https://nscc.ca/policies/)

If you have questions about policies and/or procedures, you are encouraged to ask Faculty, your Academic Chair or Staff at Student Services.

Workplan

A workplan for this course is attached and will be reviewed by your faculty member(s) within the first week of class study.